

Gulf Coast Trades Center
Job Announcement

POSITION: Kitchen Aide

POSITIONS OPEN: One (1)

OPENING DATE: October 5, 2018

CLOSING DATE: Until filled

SALARY: \$10.50

STATUS: Non Exempt

General Description:

Performs any combination of the following duties to maintain kitchen work areas, kitchen equipment, and utensils in a clean and orderly condition.

Reports to:

Supervisor of Food Services or Cook in charge

Qualifications:

- High School Diploma or equivalent
- Must be at least 21 years of age
- Must have the ability to relate to at-risk youth
- Prior experience preferred, not required
- Must pass pre-employment criminal history background check and drug screen

Specific Duties:

Must have the ability to:

- Be responsible for the cleanliness and sanitation of the food service operation
- Receive and store merchandise
- Complete other food service related duties deemed necessary by the supervisor
- The ability to have personal efficiency regarding attendance, punctuality, initiative, judgment and proper appearance
- Show professional attitude towards supervision, students, administrative officers and other staff
- Complete daily duties that may vary according to the Daily Maintenance Schedule
- Segregate and remove trash, wash tables and walls
- Mop and buff floors, scrape food from meal trays and serving utensils for manual and machine washing
- Ability to lift 50 lbs.

Contact:

Michelle Harris

Human Resources

Gulf Coast Trades Center, Inc.

143 Forest Service Rd., #233

New Waverly, Texas 77358

Phone: (936) 344-7847

Fax: (936) 344-2386

E-Mail: Jobs@gctcw.org